

Minutes of the meeting of
Riccall Parish Council
held on
19 September 2016
from 7.30 p.m. at the Regen Centre

Attending: Cllrs Keen (Chairman) Dawson, Kilmartin, Nuttall, Owens, Rimmer, Sharp, Somers-Joce & Wilkinson.

District Cllr-Ian Reynolds

Clerk & RFO –Mrs Sandra Botham

1 member of the public

1 Apologies and declarations of interest

Apologies for absence were received and accepted for Cllr Adamson.
There were no declarations of interest in items on the agenda.

2 Minutes of the meeting of Riccall Parish Council held on 18 July 2016 (circulated)
Minutes of the meeting of the Administration & Finance Committee held on 5
September 2016 (circulated)

The minutes for both of the above meetings were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

The Clerk noted that an update from the County Cllr relating to item 7c had been received.

An update from representatives of North Yorkshire Police was given by the Clerk. The PCSO had visited the park and advised some parents on road safety when taking children out of cars parked onto the road-side, this was at the request of the clerk following resident's concerns. He also reported that bogus callers had been in the area (pretending to be from probation & selling cleaning products). Checks showed they had no Peddlers License and they were moved on. Residents are advised to call the Police on 101 or trading standards should they be troubled by such traders. It was also noted that there has been some 2 in 1 car crime round the district recently and lamping is starting and the police are looking into that as a priority.

Nigel Drayton NY Police Traffic Bureau had been in contact chasing up the registration form for the Community Speedwatch scheme. 6 volunteers are required. He explained that 3 or 4 volunteers will operate together. Sites for speed watch are currently York Road and Back Lane which have previously been reported by residents using 95Alive and data loggers assessed that the sites are accepted. (Nigel was not aware of the reports on 95 Alive submitted relating to the school crossing). More sites can be added once the scheme is on-going but will need approval. Initially they need the forms submitting with 6 volunteers and then Nigel can carry out site assessments and training. Cllr Somer-Joce volunteered to take part so now we have 4 volunteers.

The Clerk gave an update on action taken and developments since the last meeting:

- No applicants have come forward following advertising for a new councillor
- Emma Whittles contacted to say they were postponing the Red-line exercise for the affordable housing site
- Jim Deans is to follow up the enquiry about the footpath behind Lakehouse PROW 2 & 3
- Cllr Casling enquired about applying for her Locality funding –figures relating to the quotes received for the village green had been forwarded.
- A car advertising as ‘For Sale’ has been parked on north entrance to village- Area 7 put a notice on the car and it now has been moved to the layby area- this has also been reported.
- Thank you to members for delivering Beacon
- A resident from Selby Road made enquiries re bridleway/land ownership- Cllr Sharp visited the site and resident
- The Community Speedwatch scheme email requesting volunteers was circulated to councillors and Neighbourhood Watch members. 3 people have come forward so far.
- Cllr Whitwood had carried out a survey provided by NYCC of the streetlights prior to leaving. Several streetlights were reported as faulty. Light 28 on Parsons Lane has been reported by numerous residents but delayed due to NYCC requesting permission to erect scaffolding to access the light. The repair has now been made.
- The installation dates for double yellow lines outside the park and on Chapel Lane have been chased up several times – no dates have been fixed with contractors as yet.
- A page has been added to the website as the insurance and audit documents have to be available on-line. They are now displayed under the heading Legal Documents.
- A resident of Selby Road rang to make us aware of a possible development site behind several houses which has suddenly been cleared of vegetation & a lady contacting residents but giving different planning scenarios to each regarding the site- SDC enforcement officer is aware of situation and stopped the work.
- A resident rang to ask if trees could be trimmed between Ash Grove and the Tennis Club who were contacted, they said this is an ongoing situation about ownership of the land– Cllr Reynolds offered to follow this up.
- A resident rang to note bin men on recycling day are leaving lots of rubbish that falls out while they are loading-Selby DC responded and advise residents to report via customer services – this information has been passed to the resident
- The library has taken part in the NYCC Big Summer Read which has been successful and all the posters, prizes & certificates were supplied by NY so there has been no cost to the PC and no extra work for the Clerk.
- Letters have been sent to residents on Landing Lane & Church Street re overgrown hedges & Lucerne Close re low tree branches obstructing the footpaths
- The office PC has been serviced.
- 3 new volunteers have enrolled for the Emergency Plan following the recent article in the Beacon

- A resident reported school drop-off cars are parking across the access to Parson Lane and Saunters Way blocking the view and some children ran out into traffic from in between cars- I have reported this to PCSO's and again asked if they will also attend the school crossing preferably in the morning to support the school crossing and advise drivers.
- over the summer I have been trying to catch up with updating info /filing etc and I've also taken several days leave

4 Matters from Public Participation

A resident had contacted a member regarding the possible development site behind Selby Road properties. *Cllr Reynolds offered to follow this up.*

5 Correspondence

5a) General correspondence - requiring decisions:

A request for a donation from York Disabled Workers Co-operative was discussed. *The Clerk will contact them for further information.*

A request for a donation from Selby DIAL was discussed and members asked *the Clerk to confirm the figure quoted are correct.*

A Rural Action Yorkshire survey relating to Community-led Housing had been circulated to members by email. *The Clerk will respond.*

5b) General correspondence - for information:

Correspondence from Land Registry had been sent to a previous Clerk of the Council and indicated that the land in question on York Road has not been re-registered to the Riccall Land Charities. Tom Metcalf has been informed and advised to check the registration of all of the land under the RLC.

NYCC Area 7 advised that the double yellow lines will only be put down once the lining crew are in the area- date unknown.

Contractors working on the new Barlby roundabout will be issuing weekly up-dates, the Clerk will circulate these to members and post on the website for residents. It was noted that traffic may be diverted via Riccall at sometimes during the development and members suggested inviting NYCC at these times to see the impact on the village.

Selby's Economic Future consultation has been circulated to members for individual comments as requested.

5c) Late correspondence – to note only.

Howard Ferguson emailed information relating to the consultation on Selby's Economic Future, urging members to respond and if necessary request an extension.

Emma Whittles had emailed to ask members what the best suggestions are for advertising the Red-line event to all residents if it is held earlier than the next Beacon circulation. *The Clerk will respond.*

6 Accounts for August & September 2016

8.00p.m. Cllr Dawson left the meeting for 5 minutes.

A total expenditure of £4161.34 was approved for August

A total expenditure of £3134.25 was approved for September.

A short break was taken at 8.05 for signing the cheques.

The Clerk gave an update on the budget position and bank reconciliation. It was noted that on the Committee Report under code 4430 the budget was nil but £1,167 has been spent and therefore this is not showing as an actual overspend.

7 Planning

7a)

Selby DC has granted planning permission for the following application:

2016/0827/HPA: Permission was **granted** for the proposed demolition of attached flat roof garage and erection of a two storey side extension and single storey rear extension- 11 Manor Garth, Riccall.

2016/0568/HPA: Permission was **granted** for the proposed external alterations in respect of render, new windows, doors and a glass balustrade- Bumble Beck, 2 Selby Road, Riccall.

2016/0623/LBC: Permission was **granted** for listed building consent to remove 112cm of internal pantry wall - Hawthorn Farm, 1 Kelfield road, Riccall.

2016/0740/HPA: Permission was **granted** for the proposed single storey side and rear extensions with internal alterations and pitched roof to garage and porch- 10A Manor Garth, Riccall.

2016/0630/OUT: Permission was **granted** for outline application with all matters reserved for erection of 1 no detached dwelling on land to rear of -24 Coppergate, Riccall.

2016/0800/HPA: Permission was **granted** for proposed demolition of existing side storey extension and rebuild using existing materials 43 - Main Street, Riccall.

2016/0629/HPA: Permission was **granted** for proposed single storey extension to rear of property to include new kitchen and utility room following demolition of existing conservatory – 13 Coppergate, Riccall.

7b) To note that the following planning application was considered and responded to as no extension was granted:

2016/0827/HPA; Proposed demolition of flat roof garage and erection of a two storey side extension and single storey rear extension- 11 Manor Garth, Riccall. Cllr Wilkinson

No objections to the application as submitted but commented that a tree at the site was not noted in the appropriate section of the application form.

The following planning application will be considered:

2016/0922/FULL: Proposed erection of a 2 storey house and garage- Church Street, Riccall. Cllrs Keen and Wilkinson - It was noted that the dwelling should improve the street scene.

There are *no objections* however it is noted that the development is three storey.

7c) Other planning matters

2016/0318/OUT: Land off Wheatfields Walk update. County Cllr Casling had contacted the new case officer and noted that he was tending to agree with the original case officer that the development was too big. She had noted that the Parish Council were disappointed that the suggested roundabout was not forthcoming and that the major concern was the access to the development.

It was noted that extension of time for further discussions has allowed the developer to resolve some of the issues with statutory consultees.

Members discussed concerns over recent planning consultations on which the PC's comments appear to have been ignored by the planners and committee members. In particular, application 2016/0630/OUT: Outline permission with all matters reserved for the erection of 1 no detached dwelling on land to rear of 24 Coppergate which members objected to for several reasons, has been granted. Lead Councillor for the application was very disappointed and noted the valid reasoning for the objection, all members were in agreement and it was suggested that a letter is sent to the Chairman of the Planning Committee to register our disappointment.

District Cllr Reynolds noted that should more than 10 objections be received for an application then a speaker and 1 objector can go before the Planning Committee to put their case forward, however it is too late for that course of action and Judicial Review is the only option but would be very costly.

It was resolved to re-iterate the objection and send to the Lead Planning Officer. *All members were in favour.*

Copies of the response will be forwarded to members so that each person can submit an individual copy should they wish to support it. County and District Cllrs will also be copied in as will Chair of the Planning Committee and Highways Agency (another consultee).

It was noted that all matters were reserved and access will be considered at the Reserved Matters stage.

Cllr Dawson thanked members for their support.

8 Reports and Consultation

Cllr Wilkinson reported back from a meeting he attended at Kelfield Parish Council to discuss the Emergency Plan and noted they are interested in joining and that their main concerns relate to flooding problems. The plan would be given a new title to define the joint venture. The

immediate issue is to apply for funding from CEF and further discussion will take place at the working group meeting on Monday 26 Sept.

Cllr Wilkinson also reported that he is to attend a meeting of the Village Institute Committee on 3rd October.

Cllr Keen noted that the road closure for the Dickensian Fayre on 3rd December has been applied for.

Cllr Sharp reported back from a meeting with a resident on Selby Road regarding ownership of land and maintenance of land and trees. *Cllr Reynold agreed to make enquiries.*

9 Recreational / H&S update

The Clerk reported on any matters that relate to play equipment or sports field maintenance:

Cllr Nuttall had completed the checks for August and noted a few general maintenance jobs that Gavin has now completed

- Playdale replaced the zip wire.
- The new bin has been fitted near the skate park
- Gavin replaced aerial slide boards/ frog house & monkey bar bolts/sports wall spike removed & holes covered/ repaired notice board door and sanded and treated the park notice board, picnic table & aerial slide boards with preservative
- During the school holiday extra notices were placed on the skate park following report of parents complaining the youths were boarding and their young children couldn't play on it- (climbing not boarding)
- A new sign has been ordered for the junior area following damage to the original. A skate park notice has been damaged beyond recognition so the printer has been contacted for a copy and we can assess if the information is relevant to decide if it needs updating and replacing.
- RoSPA's annual inspection is to be carried out sometime in September.
- Steve noted that Tru-Green are not clearing rubbish prior to grass cutting resulting in dangerous shards of cans and plastic bottles left on the park and verges. These could be dangerous to children if left on the park. This has been reported to the contractors to ask if they will again remind their operatives and that is part the contract to clear rubbish prior to cutting. I have let them know when Steve clears the park to see if they can time their visits after it's been cleared. Latest report from Steve noted they had made a better job of picking litter prior to cutting.
- RUTD Juniors have requested that Jubilee sports pitches are treated as they are in poor condition- a quote for fertiliser application has been requested from Tru-Green.

10 Administration & Finance Committee

The Clerk gave a report from the meeting on 5th September. It was re-iterated that time spent discussion planning applications should be limited to contentious applications. A new paragraph is to be added to the Financial Regulations for the new accounts procedures.

Recommendations were made:

- for a trial of the agendas being circulated to members via email, with hard copies available at the meetings
- for three copies of the Beacon next year

Members considered the recommendations of the committee and were all in favour of approving them.

Staff matters will be discussed at item 13.

11 Garage site

Cllrs Wilkinson and Keen gave a report from a site meeting with Sally Rawlings. Plans for the layout, elevations and to show access for the refuse vehicle were provided. The layout is for a terrace of three properties and a pair of semi-detached houses, each property to be allocated 2 parking spaces and a turning circle is also shown. Access to properties has been included for existing residents of Chestnut Terrace. An area of land has been considered as a possible bin area. Discussion took place regarding visitors to the site who will need to find parking and grassed areas on Viking Drive were looked at as possible parking areas. The ginnel from Viking Drive may have restrictions during construction but will be re-instated after completion. The new layout has less overlooking into existing properties and it was noted that Sally had given consideration to the Parish Councils concerns and comments giving a positive outcome. The application will be considered in the next few weeks.

Cllr Reynolds noted that all 5 properties are to be affordable housing and that Cllr Musgrave had assured the scheme was dependant on the additional parking being provided.

12 Minor items and items for the next agenda

To take any points from members and to note urgent items of interest.

Item 13 will be taken in private session, in the absence of the public who left the meeting at 9.25p.m.

The Chairman closed the private session, thanked those present and closed the meeting at 9.35pm.